

AELE LAW ENFORCEMENT LEGAL CENTER

The publishers of the monthly “Jail and Prisoner Law Bulletin”
announce two new, three-day programs for

- ★ Jail Administrators
- ★ Risk Managers
- ★ Corrections Personnel
- ★ County Attorneys

THE AELE WORKSHOP ON JAIL AND PRISONER LEGAL ISSUES



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**Module One: Operational and
Administrative Legal Issues**
January 9-11, 2012 – Las Vegas

**Module Two: Security
and Incident Liability**
March 5-7, 2012 – Las Vegas

You may register for one or both modules. If the same person attends both modules, there is a \$100 discount.

————— CONTAINS NEW & UPDATED MATERIAL —————

For other information about this or the other AELE Workshops, including dates, descriptions, and locations, please visit our website at <http://www.aele.org>

Module One – January 9-11, 2012

MAIL AND CORRESPONDENCE

- Extent of rights
- Kinds of mail
- Legal and official mail
- Incoming mail
- Outgoing mail
- Books, magazines, papers
- Publisher-only rules
- Censorship
- Packages

CLASSIFICATION SYSTEMS

- What is classification?
- The classification process
- Classification standards
- Relationship to litigation
- Relationship to protection

RELIGIOUS RIGHTS

- Liability standards

- Determining a religion
- Meetings
- Religious articles
- Facility regulations
- Security and staff concerns

CONDITIONS OF CONFINEMENT

- What is a conditions case?
- Legal standards
- Population capacity
- Facilities and services
- Plans and construction
- Essential services
- Funding and resources
- Remedies and strategies

MEDICAL CARE

- Standard of care
- Required services
- Screening
- Deliberate indifference
- Dental services
- Mental health issues
- Elective procedures
- Medication

- Private contractors
- Medical protocols
- Contagious diseases

PRISONER DISCIPLINE

- Procedural rights
- Notice requirements
- Conduct of hearings
- Hearing officers
- Informants and witnesses
- Evidence standards
- Burden of proof
- Rules and regulations
- The decision process
- Appeals
- Punishment

MANAGEMENT CONCERNS

- Population control
- Internal audits
- Funding issues
- Visitation rules
- Incident review
- Staffing based on sex

Module Two – March 5-7, 2012

POLICY LIABILITY

- Deliberate indifference
- Role in litigation
- Formal vs. informal rules
- Liability standards
- Policymaking process
- National standards
- Accreditation
- Privatization

LITIGATION PREPARATION

- Depositions and discovery
- Testifying in court
- Documents and reports

FAILURE TO PROTECT

- Deliberate Indifference
- Prisoner Assaults
- Vulnerable Prisoners
- Escapees/Work Release
- Gang Issues

PRISON LITIGATION REFORM ACT

- Conditions claims
- Attorney fee limitations
- Frivolous litigation
- Damage claims
- Expenses and costs

MENTAL HEALTH ISSUES

- Impact on jails
- Training & intervention
- Policies & procedures
- Exit plan - Transitioning from custody

USE OF FORCE

- Cell extractions
- Risk evaluation
- Staffing issues
- Record keeping
- Use of force standards and policies
- Use of Force Investigations

USE OF EXPERTS

- Expert role in litigation
- Facility evaluation
- Expert compensation
- Tours and evaluations
- Policy review and development

SUICIDES / IN-CUSTODY DEATHS

- Theories of liability
- Profiles; training issues
- Screening, observation
- Record keeping

THEORIES OF LIABILITY

- Administrators
- Cruel and unusual punishment
- Deliberate indifference
- Policies and customs

SEARCHES

- Patdown, strip, and body cavity searches

REMARKS

- ★ **All training will be held at the hotel facility. Registration is from 8:15 to 9:00 a.m. on Monday. Class hours are 9:00 a.m. to 4:45 p.m. Monday and Tuesday, and 8:00 to 11:00 a.m. on Wednesday.**
- ★ Registration includes luncheons on Monday and Tuesday.
- ★ Training or prior familiarity with legal procedures is not necessary. Instructional techniques are employed that will benefit both lawyers and lay personnel. Ample time will be allowed for questions. Participation by attendants is encouraged.
- ★ The staff and speakers, as their schedules permit, will be available during the workshop to answer questions.
- ★ Workshop attendance will be limited; seating will be arranged behind narrow tables to facilitate discussion. If a larger number of persons register than can be accommodated, those in geographical proximity will receive preference.

WORKSHOP MATERIALS

Each attendant will be provided:

- ★ Workbook containing copyrighted lecture outlines and case citations.
- ★ CD-ROM containing extensive source material, relevant cases, and in-depth articles.
- ★ Directions for accessing legal research through the AELE comprehensive web page for case review/research, experts, and legal, procedural, and tactical website links.
- ★ Certificate of Attendance.

MANDATORY CONTINUING LEGAL EDUCATION

- ★ AELE has received approval for this course in Nevada and AELE has been approved as a CLE provider in California. Other states with MCLE requirements have accredited this seminar in prior years. For additional information, see www.aele.org/cle.html

FACULTY

Carrie Hill	Actively involved in corrections litigation for many years as an attorney, consultant, trainer and expert witness; former General Counsel for Utah Department of Corrections.
W. Ken Katsaris	Law enforcement and corrections training specialist and litigation consultant; former Sheriff of Leon County, Florida (Tallahassee), responsible for operation of county jail; former Assistant to Director, Florida Department of Corrections; prior service with St. Petersburg and Tallahassee Police Departments.
Donald L. Leach	Vice President, American Jail Association; Consultant, management systems, risk management analysis, and jail classification programs; former Administrator, Lexington-Fayette Urban Co. Div. of Community Corrections.
John G. Peters, Jr., Ph.D.	President and Chief Learning Officer of the <i>Institute for the Prevention of In-Custody Deaths</i> . Dr. Peters, a former police officer and deputy sheriff, is frequently called upon to be an expert witness.
Emory A. Plitt, Jr. (Course Director)	Judge, Harford County Circuit Court, Maryland; former General Counsel, Maryland Department of Public Safety & Correctional Services; former County Attorney and counsel to local sheriffs. More than 35 years experience in correctional litigation. Editor, <i>Corrections Legal Defense Quarterly</i> , 1994-2000.
Captain Rick Wall	Directed the Los Angeles Police Department's Mental Illness Project; developed a 16-hour course on Mental Illness for Detention Personnel.

***(Because of trial schedule changes or other unplanned events,
we may have to engage substitute speakers with similar knowledge and experience.)***

JAIL WORKSHOP REGISTRATION INFORMATION

Telephone (800) 763-2802
or (847) 685-0700

Fax (24 Hours) (800) 763-3221
or (847) 685-9700

HOTEL

Upon registering with AELE you will receive an attendant's memo outlining the workshop activities. Hotel reservations are the individual registrant's responsibility and should be made as soon as possible.

The Orleans Hotel & Casino is located at 4500 W. Tropicana Avenue, Las Vegas, Nevada 89103, (800) 675-3267. Reservations can also be booked through the Hotel's website at www.orleanscasino.com/groups using the group codes specified below. Please note: Due to promotional pricing offers, rates could be lower if booked by phone or on an internet hotel site without the group code.

January 2012: A limited number of rooms have been reserved if booked before December 8, 2011 at a maximum rate of \$45 per night, single or double occupancy, Sunday through Thursday. The group code "2AELC01" must be used to obtain this rate.

March 2012: A limited number of rooms have been reserved if booked before February 2, 2012 at a maximum rate of \$45 per night, single or double occupancy, Sunday through Thursday. The group code "2AELC03" must be used to obtain this rate.



AELE WORKSHOPS
P.O. Box 75401
Chicago, IL 60675-5401

Internet version

This form can be completed online. Put your mouse pointer on a blank line and then type your information. Then print the form and fax it to 1-800-763-3221 or mail to AELE.

TUITION

REGISTRATION: Fees for each module: \$795 for the first person and \$695 for each additional person from the same government agency or private employer (including the attorney for the entity). **Fee for both modules:** \$1,490 if the same person attends Module One and Module Two (a \$100 discount), and \$1,290 for each additional person from the same government agency or private employer (including the attorney for the entity).

• \$ _____ is due; Check enclosed; Bill agency; Charge my credit card P.O. # _____ (if needed).

VISA, MC, Am Exp or Discover accepted. Credit Card# _____ Exp. Date _____



Signature (if using a Credit Card) _____

CANCELLATION POLICY: The tuition is fully refundable if cancellations are made before Monday, Jan 2 for the January Workshop, or before Monday, Feb 27 for the March Workshop. Otherwise, a \$100.00 cancellation fee will be charged per attendant. Upon written request, you may transfer your tuition to a future workshop.

REGISTRATION FORM

Register me for (Check one please) **Module One** January 9-11, 2012 **Module Two** March 5-7, 2012 **Modules One and Two**

Name _____ Title _____ Attorney Non-Attorney

Agency or Organization _____

Address _____

City _____ State _____ Zip _____

Business Phone (_____) _____ E-Mail Address _____

Fax Number (_____) _____ **Our Federal Tax ID # is: 36-6140171**

I hereby authorize AELE to confirm my registration (or to send information relating to this seminar) by (a) sending me a fax at the above number, and/or (b) sending me an e-mail, and/or (c) telephoning me at the above number.

Signature (Required): _____

RETURN PROMPTLY

DO NOT DELAY REGISTRATION WHILE AWAITING FORMAL APPROVAL OR A PURCHASE ORDER.

SEND OR FAX A COPY OF THIS APPLICATION, MARKED "PENDING APPROVAL."